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Instructions for Temporary Registration as a Foreign Contractor

(The application for registration should be read in conjunction with this Instructions)

1.0 Temporary Registration Certificate for Foreign Contractor

Any Foreign Contractor who wishes to carry out any "Construction Contract" as the main/lead party shall obtain a Temporary Registration Certificate for Foreign Contractor; upon the succeeding it's bid, as per Clause 39 and subsequent gazette 2085/19 of 23.08.2018, of Construction Industry Development Act No 33 of 2014.

2.0 Conditions for Temporary Registration Certificate for Foreign Contractor

A Temporary Registration Certificate for Foreign Contractor is the permission to carry out identified construction works stated in such Registration Certificate for Foreign Contractor. The validity period for Registration Certificate is as indicated in the offer letter of work submitted (from the start work date until the expiry of the defect liability period).

Where for some reason the project completion date is extended, the contractor shall apply to CIDA within fourteen (14) days of the expiry date of the Registration Certificate to extend the validity period of the Registration Certificate.

3.0 Conditions for Applications

The registration requirements to obtain Temporary Registration for foreign contractors are as follows:

- a. Completed application Form
- b. Published Tender advertisement
- c. A letter from the client intending to award Contract
- d. Certified Company profile Company's financial statements
- e. Details of Professional and other staff
- f. Details of past performance
- g. Details of imported plant & machinery
- h. Local Business Registration obtained under the Company Act No.07 of 2007.

4.0 Evaluation Process

After an initial evaluation, further details may be requested, if

- (1.) the applicant has not submitted substantial information to prove the capacity,

5.0 Fee for Temporary Registration Certificate for Foreign Contractor

The registration fee for foreign contractors is **0.01% of the Contract value.**(Registration certificate is issued for the period from the start date to the completion date).The registration fees shall be paid upon registration and relevant taxes imposed by the state is applicable for this payment.

6.0 Fee for Extension/ Renewal of Registration based on variations/ additions to original scope.

If the Project value is increased due to additional work or variations an additional fee will be charged based on the same criteria. If a time extension occurs keeping from contract sum unchanged, the validity period of the certificate will be extended accordingly free of charge.

7.0 Processing Time

If the application is complete and is in order, the applicant will be notified within one (01) week of the date of submission of application.