

Ministry of Housing & Construction



GUIDELINE for **REGISTRATION OF QUALIFIED PERSONS**

In Construction Industry



CONSTRUCTION INDUSTRY DEVELOPMENT AUTHORITY

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CONSTRUCTION INDUSTRY DEVELOPMENT AUTHORITY

Registration of Qualified Persons as per the Construction Industry Development Act No 33 of 2014.

1. General

Herein below,

“professional institute/board of registration established by Act of Parliament” means the professional institute/board of registration referred to under Section 26 (1) of the Construction Industry Development Act No 33 of 2014

The “Citizen “means any citizen of Sri Lanka.

There are three categories of registration to practice the professions of Engineering, Architecture and Quantity Surveying in Sri Lanka;

- a) A person who is a member/registrant of a Sri Lankan professional institute/board of registration established by Act of Parliament.
- b) A citizen of Sri Lanka who is not a member of a Sri Lankan professional institute/board of registration established by Act of Parliament
- c) Any other person who is a member/registrant of a Sri Lankan professional institute (other than above)/ board of registration established by Act of Parliament relating to the construction industry

Any person practicing in any of the above professions without due registration as a Qualified Person under the Construction Industry Development Authority (herein after referred as the “Authority”) shall be committing an offence under the provision of the Construction Industry Development Act No 33 of 2014 and shall be subject to prosecution.

2. Application Procedure

2.1 A person who is a member of Sri Lankan professional institute/board of registration established by Act of Parliament.

Written request should be made to the relevant professional institute/board of registration established by Act of Parliament by the individual member.

2.2 A citizen who is not a member of a Sri Lankan professional institute/board of registration established by Act of Parliament. (Referred to ‘b’ and ‘c’ above)

The Application Form, given in Annex 01 shall be duly filled and forwarded to the Director General of the Authority along with the required documents and fees, under registered post.

3. Registration Procedure

3.1 A person who is a member of a Sri Lankan professional institute/board of registration established by Act of Parliament

Such person will be registered as per the register submitted to the Authority by the relevant professional institute/board of registration established by Act of Parliament without any registration fee or charges.

3.2 A citizen who is not a member of a Sri Lankan professional institute/board of registration established by Act of Parliament (Referred to 'b' and 'c' above)

Decision to grant registration to such person by the Authority shall be based on the recommendation of the Credential Committee, after obtaining required recommendation from the relevant professional institute/board of registration established by Act of Parliament and upon payment of the registration fee. Such registration shall be for a specified identified construction work, for a specified position and for a specified period.

4. Validity of Registration

4.1 A person who is a member of a Sri Lankan professional institute/board of registration established by Act of Parliament

Validity period shall be from 01st of February to 31st January of the following year, as per the register forwarded by the relevant professional institute/board of registration established by Act of Parliament. Relevant professional institute/board of registration shall forward names of registered professionals who have been subsequently included in their roles in between such period.

4.2 A citizen who is not a member of a Sri Lankan professional institute/board of registration established by Act of Parliament (Referred to 'b' and 'c' above)

Registration shall be valid for one year or the period of the specified identified construction work for which registration was granted, whichever is lesser.

5. Renewal of Registration/Provisional Registration

5.1 A person who is a member of a Sri Lankan professional institute/board of registration established by Act of Parliament

Renewal of registration shall be granted at the request of the applicant through the relevant professional institute/board of registration established by Act of Parliament.

5.2 A citizen who is not a member of a Sri Lankan professional institute/board of registration established by Act of Parliament (Referred to 'b' and 'c' above)

Renewal of registration may be granted at the request of the applicant. Such application for renewal shall be submitted eight (8) weeks prior to expiry.

6. Numbering system for registration of Qualified Persons

Following Numbering system shall be used as determined by the Authority.

6.1 Persons who are members of Sri Lankan professional institute/board of registration established by Act of Parliament,

(a) In Engineering

Chartered Engineers	–	CIDA/IESL/CEng/ 00001
Associate Engineers	–	CIDA/IESL/AEng/ 00001
Affiliate Engineers	–	CIDA/IESL/AFEng/ 00001
Incorporated Engineers	–	CIDA/IESL/IEng/ 00001
Engineering Diplomates	–	CIDA/IESL/EngDip/ 00001

(b) In Architecture

Chartered Architects	–	CIDA/SLIA-ARB/CA/ 00001
Architects	–	CIDA/ARB/A/ 00001
Architectural Licentiates	–	CIDA/ARB/AL/ 00001

(c) In Quantity Surveying

Chartered Quantity Surveyors	–	CIDA/IQSSL/CQS/ 00001
Quantity Surveyors	–	CIDA/IQSSL/QS/ 00001
Assistant Quantity Surveyors	–	CIDA/IQSSL/AQS/ 00001

6.2 Citizens who are not members of Sri Lankan professional institute/board of registration established by Act of Parliament (Referred to 'b' and 'c' above)

(a) **In Engineering** – The level of following categories shall be comparable to the categories listed under 6.1(a)

Engineers	–	CIDA/Non.Inst/Eng/ 00001
Associate Engineers	–	CIDA/Non.Inst/AEng/ 00001
Affiliate Engineers	–	CIDA/ Non.Inst /AFEng/ 00001
Incorporated Engineers	–	CIDA/Non.Inst/IEng/ 00001
Engineering Diplomates	–	CIDA/ Non.Inst//EngDip/ 00001

(b) In Architecture

CIDA/Non.Inst/Arch/ 00001

(c) In Quantity Surveying

Quantity Surveyors	–	CIDA/Non.Inst /QS/ 00001
Assistant Quantity Surveyors	–	CIDA/Non.Inst /AQS/ 00001

7. Registration Fee and Processing Fee (Referred to 'b' and 'c' above)

Registration fee and processing fee shall be as determined by the Authority from time to time. Prevailing fees shall be as follows. Processing fees shall not be charged for renewals if application for renewal is made within the specified time period.

7.1 Engineering

A citizen who is not a member/registrant of a local professional institute/board of registration established by Act of Parliament:

Category	Registration Fee (Rs)		Annual Renewal Fee (Rs)
	Processing Fee (Rs) (Stage 1)	Balance Fee (Rs) (Stage 2)	
Engineer (Registration Fee 100,000.00 Rs.)	20,000.00	80,000.00	50,000.00
Associate / Affiliate Engineer (Registration Fee 90,000.00 Rs.)	20,000.00	70,000.00	40,000.00

7.2 Architecture

A person who is not a member of local professional institute/board of registration established by Act of Parliament:

Category	Registration Fee (Rs) 100,000.00		Annual Renewal Fee (Rs)
	Processing Fee (Rs) (Stage 1)	Balance Fee (Rs) (Stage 2)	
Architect	20,000.00	80,000.00	50,000.00

7.3 Quantity Surveying

A person who is not a member of local professional institute/board of registration established by Act of Parliament:

Category	Registration Fee (Rs)		Annual Renewal Fee (Rs)
	Processing Fee (Rs) (Stage 1)	Balance Fee (Rs) (Stage 2)	
Quantity Surveyor (Registration Fee 100,000.00 Rs.)	20,000.00	80,000.00	50,000.00
Assistant Quantity Surveyor (Registration Fee 90,000.00 Rs.)	20,000.00	70,000.00	40,000.00

Above fees are excluding applicable taxes. Such taxes shall be payable by the applicant in addition to above fees.