

Guidelines to Clients / Client Organizations on Registration of Foreign Contractors for Projects (Private & Public Project)

Step I

- The Client shall communicate the intention of awarding the contract to the successful Bidder and other Bidders
- The Foreign Contractor should submit an application to CIDA attaching the **letter of intending to award the contract**. Then CIDA will start processing the application for registration of the foreign Contractor.

Step II

- Once the appeal process is over, Clients should inform CIDA on **confirmation of the Successful Bidder**.
- On receipt of this, CIDA will issue the “Certificate of Temporary Registration” for the period of the project on payment of the registration fee.

Note:- As per the regulations Client organizations should issue the letter of Acceptance only to foreign Contractors who have obtained the Temporary Registration and produced their certificate of registration with CIDA to the client organization

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