



## VACANCIES

Applications are invited for the following posts  
in the Construction Industry Development Authority (CIDA)

**01. POST OF DISTRICT COORDINATING OFFICER - JM 1-2 Grade – II (08 posts)**

**Salary Scale - JM 1-2- Rs. 43,355/- 10 x 755/- 18 x 1,135/- 71,335/-**

➤ **Qualifications and Experience**

**External : ( 1 or 2 or 3 below)**

1. Having obtained a certificate of proficiency not below than the National Vocational Qualification (NVQ) Level 7 in the relevant field (Civil) issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission or equivalent qualifications.
2. Having obtained a Certificate of proficiency not below than the National Vocational Qualification (NVQ) Level 6 in the relevant field (Civil) issued by the Technical Institute accepted by the Tertiary and Vocational Education Vocation Commission. And at least five (05) years post qualifying experience in a similar post in a Government Department / Corporation / Board or a reputed Private Sector Organization acceptable to CIDA with working knowledge in Sinhala and English also excellent secretarial skills or equivalent qualifications.
3. Having obtained a certificate of proficiency not below than the National Vocational Qualification (NVQ) Level 5 / NCT (Civil) issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission. And at least ten (10) years post qualifying experience in a Government Department / Corporation / Board / Reputed Statutory Institution or a Private Sector Organization acceptable to CIDA or equivalent qualifications.

**Internal : (1 or 2 below)**

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum of Five (05) years satisfactory service in a post of the Management Assistant (Tech) – Grade II in CIDA in the subject area relevant to the post.

The District Coordinating Officers will be stationed at the respective Districts.

**Age:**

Should be not less than 22 years and not more than 45 years.

The upper age limit will not apply to the internal candidates and candidates of the Public / Corporate Sector.

### **Other Benefits**

- Government approved allowances.
- CIDA will contribute 15% and 3% of the salary to the EPF and ETF respectively, while employee will contribute 10% of the salary to the EPF.
- Medical Insurance facilities.
- Bonus as per the Government Circulars.

The applications along with the certified copies of Educational, Professional and Experience Certificates should be forwarded under **Registered Cover** to reach to the Chairman of CIDA on or before **15.12.2020**. Applications from officers employed in Government Departments / Corporations / Statutory Boards / Institutions should be forwarded through the respective Heads of such institutions indicating whether the applicant could be released, if selected. **The post applied should be indicated on the top left corner** of the envelope.

*Incomplete or late applications will be rejected. Only short listed eligible candidates will be called for the Interview.*

**Chairman  
Construction Industry Development Authority  
“Savsiripaya” 123, Wijerama Mawatha,  
Colombo 07.**